

Minutes
Regional Planning Affiliate 13 – Policy Board and Technical Committee
Friday May 31, 2024 – 10:00 A.M.
Zoom Meeting
Meeting ID: 867 6058 7946
Passcode: 188338

1. **Call to Order.** Chair Silvius called the meeting to order at 10:08 a.m. A quorum was present for Technical Committee. Bernard Pettinger joined the meeting at 10:36 a.m. for a quorum for the Policy Board.
2. **Roll Call.** DeBord took roll call.
 - a. **Technical Committee:** Dan Davis, JD King, John Lund, AJ Lyman, Trent Wolken, and Shawna Silvius.
 - b. **Policy Board:** Grace Garrett, AJ Lyman, Bernard Pettinger, Donna Robinson, and Shawna Silvius.
 - c. **Other:** Danielle Briggs, Tammy DeBord, and Erin Hudson with SWIPCO. Scott Suhr with Iowa DOT. Becca Castle and Bill Hellman with Southwest Iowa Nature Trails.
3. **Approve Agenda.** Garrett moved to approve the agenda. Lyman seconded. The motion passed with all ayes.
4. **Approve April 15, 2024 Minutes.** Silvius moved to approve the minutes of the April 2024 meeting. Wolken seconded. The motion carried.
5. **Review and Approve FY24 TIP Amendment for Page County Project 45182 – Essex North Bridge.**
 - a. **Tech Committee.** Davis moved to recommend approval of the FY24-27 TIP to move project 45182 from FY25 to FY24 due to letting date. Lyman seconded. The motion passed with all ayes.
 - b. **Policy Board.** Robinson moved to approve the FY24-27 TIP amendment for project 45182 to move it from FY25 to FY24. Pettinger seconded. Motion carried.
6. **Review and Approve TAP Application(s).** DeBord shared two applications were received. The first was from the city of Atlantic for \$388,068 for a trail along 22nd Street. Southwest Iowa Nature Trail for \$400,000 for a trail. \$493,506 is available. The DOT preference is for less awards for higher amounts, so awarding one over the other is preferable, but they could divide the award in two, giving both part of what they asked for. John Lund answered questions on the Atlantic project. Becca Castle answered questions on the SWIA Trails project.
 - a. **Tech Committee.** Silvius moved the Technical Committee recommend approval of the SWIA Trails application. Davis seconded the motion. The motion passed with all ayes. Lund abstained from the vote.
 - b. **Policy Board.** Robinson moved to approve the SWIA Trails grant application. Pettinger seconded. The motion carried. Garrett abstained from the vote.

- 7. Review and Approve FY2025-2028 DRAFT TIP.** DeBord presented the draft TIP for review. No questions or comments were received. Dan Davis answered two questions related to Fremont County projects, AJ Lyman answered a question on a Shenandoah project, and Scott Suhr emailed the answer to some previously programmed DOT projects.

 - a. Tech Committee.** Lyman moved to recommend approval of the Draft TIP with the addition of the TAP project approved for the SWIA Trails and the aforementioned previously programmed project revisions. Silvius seconded the motion. Motion carried.
 - b. Policy Board.** Lyman moved to approve the DRAFT TIP with the revision of previously programmed projects and addition of the TAP project. Pettinger seconded. The motion passed with all ayes.

- 8. Review and Approve FY2025 Final Transportation Planning Work Program.** Hudson presented the FY25 TPWP. She reviewed the budget presented, including a DOT required new indirect cost allocation. In addition, the DOT required a disclaimer about transfer of transit funds. Briggs also reviewed the special project for trails mapping in the region that is included.

 - a. Technical Committee.** Davis moved the technical committee recommend approval of the final TPWP for FY 2025. Wolken seconded the motion. The motion passed with all ayes.
 - b. Policy Board.** Pettinger moved the policy board approve the final TPWP as presented. Lyman seconded the motion. The motion passed with all ayes.

- 9. LRTP SWOT Analysis.** Briggs presented the SWOT (Strengths, Weaknesses, Opportunities, Threats, Needs and Issues) analysis for the Long Range Transportation Plan from the previous stakeholder meeting for review and asked if any additional items should be added. The document is attached.

- 10. LRTP Discussion – Needs and Issues for Roads and Bridges in RPA 13 region.** Briggs presented the Roads, Highways, and Bridges needs and issues for the Long Range Transportation Plan. She presented the information gathered from the previous plan in 2019 and asked for input for the 2024 plan. The document is attached.

- 11. Update on Current Projects.** The trail mapping special project has been contracted with Golden Hills RC&D and ready to get underway.

- 12. Small Community and Public Comments.** Silvius shared that Highway 34 is underway and making good progress.

- 13. Other Business.** Suhr shared that Hwy 59 bridge north of Shenandoah is nearing completion.

- 14. Adjourn.** Robinson moved to adjourn the meeting at 11:06 a.m. Garrett seconded the motion.